

## **Christian Community Chaplain Job Description**

Post **Christian Community Chaplain/Resettlement Outreach Worker**

Accountable **To the Project Director**

Based **Out of HMP and YOI Feltham**

### **PURPOSE OF POST (Role Statement)**

Feltham Community Chaplaincy Trust is a multi-faith organisation.

The main aims of the project are to:

- reduce the risk of re-offending for young men being discharged from HMYOI & RC Feltham, through the provision of a faith-based support service
- provide community based support in the form of local, trained be-frienders
- build links with faith communities local to the areas in which the young ex-offenders will re-settle in order to facilitate this process
- work in partnership with the Probation Service, Police, Faith Communities, Local Church Communities, Statutory and Voluntary Agencies, and all individuals and groups who show an interest in restorative justice
- contribute, where possible, towards local crime reduction strategies that will reduce re-offending and the fear of crime

### **PRINCIPAL RESPONSIBILITIES AND TASKS**

- To work as a member of the Community Chaplaincy Team, working in close conjunction with the Project Co-ordinator and Muslim Community Chaplain, and reporting to the Project Director
- To develop links and to work with all Christian communities and associated organisations to further the Community Chaplaincy vision
- To set up networks of support by recruiting and training groups of volunteers drawn from the London-Wide Christian communities.
- Within a structure and framework already established, to identify, risk assess and match suitable young ex-offenders and their local faith be-friender

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## Christian Community Chaplain Job Description continued

- To maintain effective working relationships with organisations such as;
  - The Churches Criminal Justice Forum
  - The Diocese of London for the Church of England
  - The Diocese of Westminster and Southwark for the Roman Catholic Church
  - The Peace Alliance and other groups which will facilitate links with the Pentecostal Churches in the London area
  - The YMCA
- To provide follow up support to the be-friender and young man after leaving prison and ensure the relationship continues in the community
- To maintain working relationships with the relevant statutory and voluntary agencies in the project areas. These will include Social Services and Offender Management, Police, Community Safety Partnerships, NACRO, CARATS, Housing Agencies, agencies providing employment and or, training, and education and information services
- To publicise and promote the work of Community Chaplaincy by engaging local communities in the issues surrounding restorative justice and resettlement
- To provide information, education and advice on the issues surrounding offending behaviour
- To assist with the recruitment, training and support of volunteers
- To provide advocacy, information and advice in support of volunteers
- To encourage local communities to respond to the needs of ex-offenders
- To ensure the necessary risk assessments are made.
- To assist in the development of best practice for the whole project
- To undertake training as identified by the Project Director
- To cooperate fully with the monitoring and evaluation of the project and to maintain good records and statistics
- To provide regular reports to the Project Director as required.
- In consultation with the Project Director, seek ways to improve the delivery of the aims of the project
- To undertake any other tasks related to the project as agreed

## **Christian Community Chaplain Person Specification**

### **QUALIFICATIONS**

The successful candidate will have

- a recognised personal faith and be recognised by their faith community
- a willingness to undertake regular supervision
- the ability to recognise appropriate boundaries for themselves and others
- evidence of regular training and updating of skills

It is desirable that the successful candidate will have

- full Driving Licence

### **EXPERIENCE**

The successful candidate will have

- experience of working with young people from difficult backgrounds
- experience of working with prisoners/ex-offenders or the marginalised
- understanding of Christian communities and a basic understanding of denominational differences
- knowledge or experience of local partnerships, community work, social work / care
- proven ability in working with a diverse range of issues especially in faith and ethnic matters
- experience of collaborative working (support and guidance)
- experience of assessment and evaluation processes

### **KNOWLEDGE & SKILLS**

The successful candidate will have

- an ability to communicate verbally to a wide range of audiences and individuals
- knowledge/ practice of working with volunteers and an ability to lead and motivate others
- the ability to work as part of, and contribute to, a multi-faith team
- an ability to be the public face of FCCT in advocacy and representational work
- the skills to undertake personal supervision of volunteers
- an ability to initiate and sustain new ideas and methods of working
- an ability to maintain an open mind, to be objective, to recognise personal prejudices and to set them aside
- awareness of other faith communities and be sensitive to their practices / principles
- financial management skills working to agreed budgets
- computer and other data management skills, including use of all Microsoft Office Applications
- the ability to produce written material to a high standard